

Exams

The majority of MSBS exams are administered in a block format, meaning that multiple courses schedule exams on the same day. There are courses that also use written exams and practicals as tools for assessment.

Students must arrive on time for examinations. All instructions and corrections will be made at the beginning of the examination period and will not be repeated.

No allowances will be made for an exam being missed, other than documented illness or emergency. The student must contact the Program Director for permission prior to the exam. If permission is granted to delay the exam, it is the student's responsibility to complete the form titled "Absence Notification and Approval Form" as described above. In this event, the nature of the make-up will be at the discretion of the course director (oral, written, increased weighting on the final, etc.). An unexcused absence from an exam may result in a grade of "zero" for that exam. Please see the "Excused Absences" section for further clarification.

Any exceptions to this policy will be made on an individual basis and in compliance with all program and university policies.