

Student Enrollment Status Change

Leave of Absence Policy

If a student would like a leave of absence from the MSBS program, he or she may make a formal request to the MSBS Program Director and the Associate Dean of Student Affairs. A leave of absence must occur before completion of the final block exam. A leave of absence requested after this time would be considered as an LOA for the following semester. In order to be considered for a leave of absence, the candidate must provide adequate evidence that current conditions warrant such. The Program Director will make all final decisions regarding approval or denial of requests. Prior to return from the leave of absence, the student must show that the conditions or factors that caused the initial request have changed significantly, so that there is a reasonable expectation that the student can perform satisfactorily upon resuming the program. The student may be reviewed by the MSBS-SPC prior to return at the discretion of the Program Director, and may recommend alternative course(s) of action to the Program Director. The student's prior academic record will remain part of his or her overall academic record and will be recorded on the permanent transcript upon resuming the program.

Readmission Policy

If a student withdraws from the MSBS program, he or she may apply for readmission. In order to be considered for readmission, the candidate must provide adequate evidence that the conditions or factors that caused the withdrawal have changed significantly, so that there is a reasonable expectation that the applicant can perform satisfactorily, if readmitted. The student may be reviewed by the MSBS-SPC prior to readmission at the discretion of the Program Director. The student's prior academic record will remain part of his or her overall academic record and will be recorded on the permanent transcript upon readmission.

Appeals

The MSBS program adheres to the University's policies and procedures for status change appeal procedures. Please refer to the University "Code of Conduct" section of the *RVU Student Handbook and Catalog* for more information.